**TANYA VERMA**

New Delhi, India

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[Tanyaverma18.tv2@gmail.com](mailto:Tanyaverma18.tv2@gmail.com)

**CAREER OBJECTIVE**

Seeking a challenging assignment in a progressive organization which offers me opportunities to learn and enhance my skills and contribute the meaningful of the achievement of organizational goals.

**INDUSTRIAL EXPLOSURE**

* Completed 12 weeks industrial training in "Quality Inn" Malaysia in Front Office and food and beverage Service. Specialisation obtained in Front office.
* Completed 10 weeks industrial training in "Double Tree by Hilton" Gurgaon, New Delhi.

**QUALIFICATION**

* Completed graduation in BSc.HHA from Rayat Bahra Institute of Hotel Management, Mohali. Affiliated from National Council of Hotel Management and catering Technology and IGNOU. From 2012-2015.
* Senior Secondary School examination from S.K.V., Rajouri Garden, New Delhi in year 2012.
* Higher Secondary examination from Mira Model School, New Delhi in year 2010.
* Completed Masters in Human Resources. (Distance learning (Symbiosis Pune))

**AREA OF INTEREST**

1. Reservations

**CURRICULAM ACTIVITIES**

1. Learnt Malai language in Malaysia.

2. Learnt German language.

**WORKED WITH**

1. Taj Business Hotel, Chandigarh (2015-2016)

**PRESENT WORKING**

1. Double tree by Hilton, Gurgaon, (As a reservation Executive) (2016 - Presently Working).

**ACHIEVEMENTS**

1. **Upsell champion** in Asia Pacific, Hilton
2. **Achieved IPAD Mini 04** from Hilton (Company)

**EXPERIENCE**

1. 3.4 Years of experience in Reservations.

**SOFTWARE WORKED WITH**

1. Opera
2. Fidelio
3. ONQ PMS
4. Delphi

**HIGHER STUDIES**

Completed Masters in Human Recourses from SYMBIOSIS. Pune (distance learning)

**HOBBIES AND INTEREST**

1. Playing badminton

2. Listening to soft music.

**PERSONAL PROFILE**

Father's Name : Mr. Vivek Verma

Mother's Name : Mrs. Babita Verma

Date of birth : August 18, 1994

Languages : English, Hindi, Malai, German.

**DECLARATION**

I hereby declare that the above written particulars are true to the above knowledge and belief.

TANYA VERMA.