# PERSONAL **DETAILS**

Name: Shivam Singh

Residential Address: 64,Manorama Colony, Sagar (M.P.) 470001

Mobile: 8269388497

Nationality: INDIAN

# CAREER OBJECTIVE

* To achieve self development with a vision of consistent delivery of quality

Performance by leveraging the skill set and pro-actively learning new things.

# WORK EXPERIENCE

Sep 2018– Current **EM3 Agri Services Private LTD.,**Nasrullaganj,M P

Assistant Business Manager

Identifying New Business areas where can generate Revenue.

Interacting with the customers to increase sales of the company.

Conduct Demand generate ,farmer meeting.

**C**reating awareness about company services and products. To organize employee trainings and accountability of application.

Streamlining operations according to the changing requirements and seasons

Plan event and activities to boost up operations.

Ensuring smooth functioning of the Centre.

Jul 2016 – Jul 2017 INDIAMART INTERMESH LTD., Bhopal, M P

Assistant Manager

Generate leads and initiate the sales process.

Originate sales opportunities for the company’s products and services.

Deliver sales presentations & demonstrations on daily basis.

Maintain relations with customers and upgrade their services.

To be an interface between the customer and internal support teams

Nov 2014 – Jun 2016 JUST DIAL LTD., Bhopal, M P

Just dial Ambassador

Collect integrate information from various data source

Client visiting, tie-up and maintain good relationship

Business presentations to prospective clients.

Follow-up and close the call.

# EDUCATION HISTORY

MBA - 2014 – 65% Devi Ahilya Viswavidyalya, Indore

B.Sc. - 2012 – 64% Dr. H S Gaur University, Sagar

HSC - 2008 – 53% M P Board

SSC - 2006 – 73% M P Board

# SKILLS

Computer Skills:

Data Base : Ms-Office

Windows : 98, 2000, XP

## Language Skills:

Hindi

English

## Personal Skills:

Focused and willing to learn

Flexible and adaptive to varied working environments

Practical and result oriented

Positive attitude

**Achievements** :

1. Appeared in Hall of Fame indiamart intermesh limited in May 2017.

2. Recognised employee of the month in Just Dial ltd in the month of Feb 2016

**Declaration:**

I hereby declare that the information provided by me is correct and true to the best of my knowledge.

Date:

Place:Bhopal Shivam Singh